

Trey Stokes

Professional Summary

Frederick, MD 21703

lamorstokes@gmail.com

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Acting Credits:

- Cold Mountain Feature film extra - starring Jude Law 2003. South Carolina.
- Play Detroit 67 - Main Male character "Lank" 2021. Maryland.
- True Convictions TV Show - Character Facey 2021. Maryland.

Military Resume Begins.

- Dynamic Public Professional Servant with 21 years of Honorable Federal Government Supervising experience within the U.S. Army. Accustomed to researching regulations and standard operating procedures as it pertains to both acquisitions and contract negotiations.
- Operational Planner with 8 years of Overseas Experience and travel; responsible for multiple projects while deployed and assigned to Iraq, Kuwait, South Korea and Japan.
- Operational Planner and Project Manager for the 65th Medical Brigade Korea in direct support of Unified Land Operations and Armistice Health Care in the Korean Theater of Operations.
- Significant management experience as the Senior Enlisted Health Care Leader for Joint Base Myer-Henderson Hall managing nearly 190 personnel both military and civilian and leading multiple facility projects and upgrades for 3 separate medical facilities within the MEDCOM area of operations.
- A certified Equal Opportunity Leader; responsible for the Quarterly Diversity and Inclusivity training for nearly 3000 Military and Civilian personnel. A Certified Master Resiliency Trainer tasked to teach life resiliency skills to Soldiers, Family Members, and Department of the Army Civilians for the last 20 Years. Recently earned a 10 state Life Insurance certification.
- Background includes 20+ years of proven success in organizational leadership, strategic planning, and operations, with more than 12 Years of Project Management, Project Implementation, Contract Negotiations and Operational experience.
- Skilled in executive staff operations and known for developing strong, cohesive teams with a can-do attitude. Creative problem solver with a strong and concise writing style. Proven ability to manage scarce resources to deliver desired results.
- Maintains current SECRET CLEARANCE/SCI. Career supported by a Bachelor's degree in Business Administration; Master's Degree in Business Administration (MBA); Master's Degree in HealthCare Administration (MHA) and currently enrolled in a Doctoral Program with Maryland University Global Campus School of Management.

- Certified Lean Six Sigma Yellow Belt.
- Recipient of multiple awards for outstanding performance and professionalism in the Department of the Army to include: The Meritorious Service Medal (2 Awards), Army Accommodation Medal (6 Awards) and the Army Achievement Medal (8 Awards). All awards represent exemplary leadership and outstanding performance during a Combat Deployment.

Authorized to work in the US for any employer

Work Experience

Senior Enlisted Advisor

USARMY Joint Base Myer-Henderson Hall - Fort Myer, VA

April 2017 to Present

SGM Zamila Smith, Command Sergeant Major HQ Command BN, Joint Base Myer Henderson-Hall, Fort Myer, VA Email: jamila.z.smith.mil@mail.mil; Telephone: (803) 420-7380; Contact: yes

- Senior Enlisted Advisor to the Medical Treatment Facility Commander and Senior Enlisted Health Care Advisor to the Base Commander, Deputy Commander, Chief of Staff (GS15) and Command Sergeant Major, performing a comprehensive range of direct executive support.
- Equal Opportunity and Diversity Leader advising commander on the conduct of informal equal opportunity complaints, conduct unit level equal opportunity and diversity training, assist the commander in climate assessment, prepare and conduct all special ethnic observances, and serve as the primary resource manager of diversity and inclusivity matters within the organization.
- Performed Lean A3 problem solving while Managing a \$20,000,000 renovation and construction project for Barquist Army Health Clinic's new Behavioral Health Facility at Ft Detrick US Army Base.
- Advises Military District of Washington Command Sergeant Major and the Joint-Base Henderson-Hall Command Sergeant Major on installation wide readiness compliance and objectives. Prioritize Commanders schedule within established deadlines.
- Manages 190 Clinical personnel executing effective talent management, Schedules and prepares for meetings, briefings, and special events; prepares read ahead materials and maintains records of proceedings as required.
- Manages workflow of issues by continuously adapting schedules based on accurate assessments of criticality and sensitivity; effectively resolves complex administrative problems.
- Provides oversight to the training management process. Provides Recommendations to leadership across abroad spectrum of subjects to include policy adherence, regulatory compliance and standard operating procedures.
- Anticipates and researches complex topics; plans and prepares detailed background materials, summarizes complex and lengthy documents, and highlights key issues.
- Serves as primary liaison and facilitates effective communications between the senior executive staff and their organizational civilian counterpart.
- Writes and facilitates the dissemination of complex and sensitive documents such as, Information Papers and Performance Appraisals.
- Analyze operational gaps in both the organization and its future plans; leveraged the shortfalls by providing the appropriate resources and guidance to achieve positive results.
- Served as the Armed Services Blood Program (ASP) Chairman for Ft Detrick Garrison; resulted in more than \$300,000 dollars saved for the US Army in the cost of Blood products.

- Developed and nurtured a culture of respect and safety.
- Responsible for day-to-day operations, administration, and management of the Joint Base Henderson Hall Ft Myer and Ft McNair medical treatment Facilities; continuously evaluates medical polices for efficiency of operations.
- Extend the operational reach of the Commander in all aspects, from leadership to planning and operations.
- Evaluates and analyzes multi-sourced information to determine required action; ensures proper coordination, correctness, timeliness and completion of assigned actions.
- Develops short-and long-range organizational plans based on immediate needs and anticipated changes in workload, missions, functions, and resources.
- Consulting on and helping to formulate strategies on staffing shortages and new hiring actions on behalf of leadership; develops criteria, validates questions, review resumes, contacts applicants, participate in the interview process and coordinates with CPAC.
- Responsible for developing and executing the Organization's budget/spend plan; manages fiscal resources to support operations.
- Proficient in talent management).
- Frequently interacts with pentagon level officials, Senior Executive Service Civilians and Senior Enlisted Leaders.
- Served as the Raven Rock Mountain Complex (RRMC) Medical COOP team NCOIC, managing an additional 90 medical support personnel from multiple agencies across the National Capitol Region.

Plans and Operations Manager

USAG Yongsan Army Base in Yongsan, South Korea
June 2015 to April 2017

Operational Planner and Project Manager for the 65th Medical Brigade Korea in direct support of Unified Land Operations and Armistice Health Care in the Korean Theater of Operations.

Future Plans and Operations

1-15th Artillery/ 65 Medical Brigade/MEDDAC - USAG Yongsan Army Base in Yongsan, South Korea
March 2015 to March 2017

Supervisor: MSG (R) Natasha Looper (210-221-5377) natasha.a.looper.civ@mail.mil; Contact: yes

- Served with the 2nd Infantry Division as both the Medical Platoon Sergeant and interim First Sergeant for the 1st Armored Brigade Combat Team, 1-15 Field Artillery in South Korea Camp Casey.
- Served two years as the Plan's NCO for the 65th Medical Brigade a forward Tactical Theater Medical Brigade strategically deployed in the Republic of South Korea.
- Created and executed a comprehensive systematic plan to secure and transfer \$30 million in organizational equipment and supplies without any loss or damage to either.
- Provided staff direction and coordinated brigade-wide special staff actions and projects designed to assess ROK/ U. S. Health Service Support (HSS) and medical evacuation capabilities.
- Provided combat Health Service Support (HSS) to the United Nations Command/Combined Force Command/United States Forces Korea (UNC/CFC/USFK) and Eighth United States Army (8A).
- Advised the Chief of Medical Plans on future operations, concept, and contingency war plans that employs five direct reporting units.
- Reviewed, developed, prepared, updated, and executed complex, detailed operations; prepared and delivered briefings on operational plans and projects.
- Served as the Standard Bearer of all Organizational Management Competencies, specifically professionalism, leadership, teamwork, strategic focus, and responsibility and accountability.

- Meticulously managed the internal review and processing of hundreds of actions, evaluations, performance awards, duty assignments, disciplinary reports and financial liability investigations.
- Provided direction regarding projects involving higher headquarters and partner organizations; developed procedures and processes based on metrics and hard data to address deficiencies.
- Worked tirelessly with G37, developed clear and concise OPORDs and coordinated more than 500 BDE level tasking.
- Developed and implemented a comprehensive, multi-level professional development program.
- Oversaw the usage of the first ever South Korean Medical Train System during Operation dragon Lift utilized the rail system for patient evacuation.
- Served as liaison for USFK/8A during MASCAL CBRN medical exercise; ensured over 100 KATUSA Soldiers learned US doctrine.
- Recognized for excellent leadership as the Battle NCO for Ulchi-Freedom Guardian (UFG) 2016 “the world's largest computerized command and control implementation” joint exercise.
- Responsible for assisting in the development of all tabletop exercises and briefings to the Eighth Army Commanding General.

Operations

U.S. Army - Fort Bragg, NC

February 2011 to February 2015

Supervisor: Robert Ales (571-329-7334) robert.c.fales4.mil@mail.mil; Contact: yes

- Performed Lean A3 Problem Solving by reducing the incidents of missed medical appointments by 60% within the 503rd Police Battalion, resulting in a saved value to the Army Medical System of \$5 million dollars.
- Manages and supervises training plans for 2 companies (200 personnel) within the 503rd Military Police battalion; coordinates training requirements from higher headquarters down to the unit level; provides mission guidance to subordinate unit training officers; liaison with XVIII Airborne Corps staff as required.
- Provided direct support to the XVIII Airborne Corps worldwide mission.
- Responsible for managing and supervising the land and ammunitions accounts for a military police battalion, consisting of 4 companies; provides mission guidance to subordinate unit land and ammo NCOs; performs duties as Battle NCO in the Brigade TOC during all exercises and deployments.
- Tracked and advised the Company Commander on all Soldier related medical readiness issues. Developed a Readiness planning schedule to insure a 100% combat ready organization.
- Promoted open lines of communication for Soldiers as the Equal Opportunity Leader; fostered an environment of fair treatment that supported SHARP and EO.
- Trained 620 Soldiers in the areas of Equal Opportunity and Diversity (EO), Resiliency (MRT), and Suicide Prevention; effectively instilled the organization with comprehensive life coping skills.
- Maintained strict accountability of Airborne main chutes and reserves valued at \$2.7 million.
- Facilitated oral briefings, written presentations and provided security related leadership support for the execution of a wide variety of distinguished visitors and organic personnel.
- Coordinated both Ground and Air assets for complete medical coverage with developed contingency plans for the XVIII Airborne Air Operations and Airborne (ABN) missions.

Operations

U.S. Army 1-63rd Armor Regiment - Fort Riley, KS

January 2006 to February 2011

Email: fredlgayjr14@gmail.com ; Telephone: (803) 269-1593 Contact: yes

- Developed and implemented vehicle and equipment load plans to improve battalion medical TTP; maximized ability to rapidly respond and transport medical emergencies.
- Responsible for the accountability and maintenance of medical equipment sets and medical evacuation vehicles valued over 5,000,000\$.
- Organized and led forward medical teams on the ground during major combat operations in Iraq to ensure seamless medical transport and lifesaving care was provided.
- Developed a critical Mass Casualty (MASCAL) Response Plan and Quick Reaction Crisis Response Plan covering 30 combat events. Provided technical advice and operational guidance to both US Military forces and our international allies in the Iraq theater of operations; designed to enhance combat survivability outcomes.
- Exercised and enforced emotional intelligence and resiliency among all Team members.
- Communicated and drove the commander's vision and intent by serving as the Senior Medical Asset between commander and all organizational personnel.

Platoon Sergeant

U.S. Army Combat Deployment - Mahmudiyah Iraq
September 2008 to October 2009

- Organized and led forward medical teams on the ground during major combat operations in Iraq to ensure seamless medical transport and lifesaving care was provided.
- Developed a critical Mass Casualty (MASCAL) Response Plan and Quick Reaction Crisis Response Plan covering 30 combat events. Provided technical advice and operational guidance to both US Military forces and our international allies in the Iraq theater of operations; designed to enhance combat survivability outcomes.

Operations Manager/Trainer

Kuwait Combat Training
June 2008 to September 2008

- led training and conducted training in multiples areas for US Troops and Foreign Nationals; preparing them for combat tours in Iraq.
- Training included Cultural sensitivity, Gender sensitivity, Diversity as well desert terrain navigation and blue force tracking. Taught personnel as a Master Driver how to operate the New Mine-Resistant Ambush Protected (MRAP) vehicles in desert conditions.

Education

Doctoral

University of Maryland
2020 to Present

Master of Science in Health care administration

University of Maryland
2013

MBA

University of Maryland
2012

Skills

- Leadership (10+ years)
- Supervising experience (10+ years)
- Operations management (10+ years)
- Communication skills
- Project management
- Project planning
- Data analytics
- Risk management
- Analytics
- Event Planning
- Project Implementation
- Strategic Planning
- Talent Management
- Change Management
- Diversity
- Equal Opportunity Leader (10+ years)
- Agile
- Project Coordination
- Team Management
- Business Analysis
- Military Experience (10+ years)
- Intelligence Experience
- Windows
- Business development
- Documentation review
- Customer service
- Hotel experience
- Hotel management

Military Service

Branch: United States Army

Service Country: United States

Rank: Master Sergeant

Present

Commendations:

Recipient of multiple awards for outstanding performance and professionalism in the Department of the Army to include: The Meritorious Service Medal (2 Awards), Army Accommodation Medal (6

Awards) and the Army Achievement Medal (8 Awards). All awards represent exemplary leadership and outstanding performance during a Combat Deployment.

Awards

USARMY Awards

The Meritorious Service Medal (2 Awards), Army Accommodation Medal (6 Awards) and the Army Achievement Medal (8 Awards).

Certifications and Licenses

Equal Opportunity and Diversity

January 2011 to Present

Responsible for the Quarterly Diversity and Inclusivity training for nearly 3000 Military and Civilian personnel.

Joint Staff Operations Security (OPSEC)

February 2021 to February 2023

OPSEC awareness for government employees. This course provides information on the basic need to protect unclassified information about operation and person information.

Emergency Preparedness Responses Course (EPRC)

October 2018 to Present

Train personnel to effectively respond to an all hazards incident including those emanating from chemical, biological, radiological, nuclear, or high yield explosives (CBRNE) sources. This course also explains the current global threat of (CBRNE).

Antiterrorism Awareness Training

January 2021 to Present

Increase awareness of Terrorism and to improve your ability to apply personal protective measures.

FEMA Emergency Support Function

August 2017 to Present

Concept and practical application of the ESF 15 Standard Operating Procedures to all FEMA External affairs staff, regardless of duty station, as well as staff in all other agency divisions and federal ,tribal, state, local, private sector, military and voluntary Organizations Active in disaster (VOAD) partners.

Survival, Evasion, Resistance, and Escape (SERE)

January 2021 to Present

SERE 100.2 (J3TA-US1329) is a joint services Level A SERE education and training course supporting the military-wide "Code of Conduct" training requirement. that prepares U.S. military personnel, U.S. Department of Defense civilians, and private military contractors to survive and "return with honor" in survival scenarios. The curriculum includes survival skills, evading capture, application of the military code of conduct, and techniques for escape from captivity.

Secret Security Clearance

April 2017 to April 2027

A security clearance certifies that an individual can have access to classified information or be assigned to a highly sensitive job.

Lean Six Sigma Yellow Belt (SSYB)

November 2021 to Present

Additional Information

REFERENCES:

Cenisha N. Glass, Army Logistics Expert, Joint Base Lewis-McChord, Washington State
Email: cenisha.n.glass.mil@mail.mil ; telephone: (678) 209-6645

Thomas S. Sivak Jr, Executive Officer, Joint Base Myer-Henderson Hall, Fort Myer, VA Email:
thomas.s.sivak.civ@mail.mil; Telephone: (703) 696-5871

SGM Zamila Smith, Command Sergeant Major HQ Command BN, Joint Base Myer Henderson-Hall, Fort Myer, VA Email: jamila.z.smith.mil@mail.mil;Telephone: (803) 420-7380

Natasha Looper, Master Sergeant (R) Fort Sam Houston, United States Army Email:
loopern@hotmail.com ;Telephone: (254) 285-1080

CSM Fred Gay, Command Sergeant Major (R) United States Army, Email:
fredlgayjr14@gmail.com;Telephone: (803) 269-1593

- Salary Negotiable:

- Areas of Expertise:

Leadership / Supervision

Policy Implementation

Strategic Thinking

Project Management

Data Analytics

Problem Solving

Dispute Resolution

Oral / Written Communications

Operational Management

Inclusivity

Decision Making

Risk Management

Planning Process

Diversity

International travel